

Summary of Meeting
Tolko Industries Ltd. Manitoba Woodlands CSA Public Advisory Committee
August 26-27, 2003
Banquet Room, Wescana Inn
The Pas, Manitoba

Description

The meeting's purpose was to draft values, objectives, indicators and targets relating to CCFM Criteria 5 and 6 of CSA Sustainable Forest Management Standard Z809-02.

Twelve committee members from the public at large and/or representing a range of organizations attended the meeting, together with three Tolko staff (see Attachment 1). Sheldon McLeod of SLMcLeod Consulting facilitated the meeting. Avery Ascher of ASCHERWORDSMITH recorded the proceedings.

Introductions and Minutes of Previous Meeting

Following a roundtable introduction, McLeod reviewed the agenda for the August 26-27 meeting (Attachment 2) and listed the materials members should have received since the June 24-25, 2003 Public Advisory Committee meeting.

It was suggested that Doug Hunt provide background information relating to Sustainable Forest Management outside the meeting to those who wished to learn more.

McLeod asked for feedback from committee members respecting the minutes of the June 24-25, 2003 Public Advisory Committee meeting. The following points were raised:

1. The difference in the number of participants recorded in the minutes versus that noted on the attendance attachment should be reconciled.
2. Re the Action Item under 'Miscellaneous Questions/Concerns': this item implies that every committee member represents an organization; this is not the case.
3. Re the question concerning "substantial agreement" under 'Miscellaneous Questions/Concerns': the word 'quantified' should read 'qualified'.
4. Re the response to the question concerning "substantial agreement" under 'Miscellaneous Questions/Concerns': this should form part of the committee's Operating Ground Rules.
5. Re the Targets identified relating to CSA Element 3.2, whether ephemeral drainages should be included in the list of relevant Tolko SOPs. Noted

that ephemeral drainages are covered in the SOP dealing with water crossings.

6. That the pages of the minutes should be numbered.

Minutes were accepted with the above-noted qualifications.

Follow-up from June 24-25, 2003 Meeting

McLeod asked committee members if they had any information themselves, and/or comments from constituents of groups they represent, to bring to the August 26-27 meeting. Written comments from Ed Johanson were provided to all members. Dan Soprovich noted that the chairman of T.R.E.E. wished the following put forward for discussion: With respect to road densities and retirements, ideally there would be no net gain in road kilometres; there would be an ongoing process of retiring old roads as new ones come onstream. This item was placed in the 'parking lot'.

It was asked when the group would be revisiting parking lot items. McLeod noted that some would come up when future criteria are being drafted; others may remain unaddressed until the whole package of draft criteria comes up for final review. A running tab of parking lot items should be kept and revisited at the appropriate time.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 5.1.

1. Committee members reviewed the first Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.1 drafted by Doug Hunt.

Following discussion of how 'forest sustainability' can be defined, the draft Value was amended to read:

To supply industrial wood needs, while maintaining forest ecosystems sustainability.

The matter of how sustainability relates to Annual Allowable Cut was discussed.

Action Item: Doug Hunt to contact Greg Carlson of the Manitoba Forestry Branch to make a presentation on how the Province determines AAC at a future meeting of the Public Advisory Committee.

Following discussion of the draft Indicator, it was amended to read:

Actual harvest volume compared to the government allowed volume (AAC).

Following discussion of the draft Target, it was amended to read:

Ensure the actual harvest volume does not exceed the volume set by government (AAC) for each Forest Management Unit and/or Forest Section.

2. Committee members reviewed the second Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.1 drafted by Doug Hunt.

Following discussion of the draft Objective, it was struck and changed to read:
To replace the area just harvested with composition similar to pre-harvest.

- *timely manner*
- *allow other activities to take place*
- *be able to resume*
- *balance on a landscape scale*

Following discussion of the draft Target, it was noted that there are also certain conditions that justify leaving a cutblock alone.

With respect to *Forecast, Predicted Results of Outcome* relating to the second draft Value, it was suggested the requirement for a 7-year regeneration survey should be noted.

Following discussion, an additional Indicator was put forward by committee members:

Stakeholder engagement in planning process.

The Target for such an Indicator should relate to opportunities provided; contacts made; satisfaction of participants; diversity of use.

3. Committee members reviewed the third Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.1 drafted by Doug Hunt.

Following discussion of the draft Objective, it was amended to read:

Forestry operations will be planned and implemented in a manner that considers the diversity of social, cultural, economic and environmental values present on the forest.

Following discussion of the draft Target, the following bullet points were added:

- *roads planned with consultation*
- *changes to plans as a result of consultation*
- *number of contacts made/opportunity provided*

4. Committee members reviewed the fourth Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.1 drafted by Doug Hunt.

Following discussion of the draft Target, it was amended to read:

Apply measures to protect heritage resources for all roads (digging and building grade).

Following discussion of the draft Acceptable Level, it was struck and changed to read:

No variance.

McLeod asked committee members if they had any additional Values relating to CSA Element 5.1. The following Value was put forward for future consideration and discussion:

Large tracts of forest minimally disturbed by humans. This value will be located in the Parking Lot.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 5.2.

Committee members reviewed the Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.2 drafted by Doug Hunt. No changes were suggested.

The following additional Objective was suggested by committee members:

Endeavour to understand and take into account implications of forest planning on other users of the forest.

The following Indicator relating to this Objective was suggested by committee members:

Number of times company and other forest users formally meet during planning process.

The following Targets relating to this Indicator were suggested by committee members. Question mark denotes concern that the target cannot easily be measured.

- *?No opportunities lost.*
- *?Minimize interruption of existing uses.*
- *?Review of policies and practices.*
- *Number of multimedia ads inviting collaboration.*
- *Meetings with organizations/associations.*

The following additional Value was suggested by committee members:

Local sense of ownership/being part of the industry. Partnership!!

A second additional Value was suggested by committee members:

Public safety.

The following Objective relating to this Value was suggested by committee members:

Increase public safety.

The following Indicator relating to this Objective was suggested by committee members:

Number of incidents related to company operations.

The following Target relating to this Indicator was suggested by Committee members:

Zero or close to zero.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 5.3.

1. Committee members reviewed the first Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.3 drafted by Doug Hunt. No changes were suggested. Following discussion it was noted that 'stumpage revenues stay in the north' should be placed in the parking lot.

2. Committee members reviewed the second Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 5.3 drafted by Doug Hunt.

Following discussion, the draft Target was amended to read:

Be ranked in the top half of comparable industry benchmarks (lower costs).

Following discussion, an additional Target was suggested by committee members:

Employee incentives.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 6.1.

Committee members reviewed the Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 6.1 drafted by Doug Hunt.

Following discussion of the draft Value, it was amended to read:

Respect aboriginal and treaty rights.

Following discussion of the Indicator, it was amended to read:

Percentage of woodlands staff who have participated in aboriginal, treaty rights and cultural awareness sessions.

Following discussion of the Target, it was amended to read:

100% of all woodlands staff will receive aboriginal, treaty rights and cultural awareness training.

The relative levels of knowledge of committee members with respect to aboriginal, treaty rights and cultural awareness was discussed.

Action Item: Doug Hunt and Mike Molinski to look into bringing in resource people to provide a presentation on these issues to meet the needs both of Tolko staff and committee members. Will consider Indian Affairs staff, and/or University of Manitoba professor (Neil MacDonald)

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 6.2.

Committee members reviewed the Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 6.2 drafted by Doug Hunt.

Following discussion of the Acceptable Level, it was struck and changed to read:
No variance.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 6.3.

Committee members reviewed the Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 6.3 drafted by Doug Hunt. No changes were required.

The following additional Target was suggested by committee members:
Independent third-party surveys.

Development of Values, Objectives, Indicators and Targets Associated with CCFM Criterion 6.4.

1. Committee members reviewed the first Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 6.4 drafted by Doug Hunt.

Following discussion, the draft Value was amended to read:
Continuous improvement of sustainable forest management practices on the FML area.

Following discussion, an additional Indicator relating to the Objective was suggested by committee members:
Tolko understanding and practices based on current and emerging knowledge and recommended practices.

The following Targets relating to this Indicator were suggested by committee members:

- *conferences attended*
- *papers/research contributed or supported*

- *modifications made to practices resulting from new understandings*

2. Committee members reviewed the second Value and associated Objective, Indicator, Target and Acceptable Level relating to CSA Element 6.4 drafted by Doug Hunt. No changes were required.

Following discussion, an additional Value was suggested by committee members:

Easy access to relevant information.

The following Objective relating to this Value was suggested by committee members:

Increase access to 1) management plans, practices, monitoring and to 2) current knowledge of forest ecosystems, practices and impacts as well as to results of previous public discussions on specific issues.

The following Indicator relating to this Objective was suggested by committee members:

Number of hits, requests, suggestions (measures of public interest).

The following Target relating to this Indicator was suggested by committee members:

Sufficient information-sharing mechanisms so that all have access.

“Cumulative Parking Lot Items”

- stumpage revenues stay in the North
- roads built by Tolko – could government maintain some selected roads
- AAC – questions regarding how AAC relates to sustaining forest ecosystem/policy underpinning AAC
- road densities and retirements – ideally no net gain in road kilometres
- glossary would be helpful or write out in full
- large tracts of forest minimally disturbed by humans.

Committees to revisit all parking lot items once all criteria has been drafted and is being reviewed, and discuss how to deal with them at that time. The committee requested AAC information as quickly as possible. Once all the issues related to the Province are accumulated there will be discussion on how best to advance the issues.

Wrap-up

Members will work on drafting Values, Objectives, Indicators and Targets for two criteria at the September 23-24 CSA Public Advisory Committee meeting. The criteria dealt with at the next meeting will be Criterion 1 or 2, along with Criterion

4. It is anticipated there will also be a presentation on AAC at that meeting. Meeting schedule for September 23rd will be 4:00 p.m. to 9:00 p.m.; schedule for the 24th will be 8:00 a.m. to 2:30 p.m.

Members are to provide draft values for Criteria 1, 2 or 4 to Tolko no later than September 8th to provide a framework for discussion at the September 23-24 meeting. Doug Hunt to prepare draft criteria for distribution to members by September 15th, 2003.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 5 MULTIPLE BENEFITS TO SOCIETY

Element: 5.1 Timber and Non-Timber Benefits

Manage the forest sustainably to produce an acceptable and feasible mix of both timber and non-timber benefits.

Value: To supply industrial wood needs, while maintaining forest sustainability.

Objective: To provide a continuous, predictable and sustainable supply of timber consistent with existing wood supply commitments.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
5.1.1 Actual harvest volume compared to the government allowed volume	Ensure the actual harvest volume does not exceed the volume set by government for each Forest Management Unit and/or Forest Section.	No variance

Management Strategy

The actual harvest volume will be measured at the mill gate using Manitoba government approved scaling procedures. The actual volume compared to the approved volume is noted in the annual woodlands report.

Forecast, Predicted Results of Outcome

The actual volume may exceed the allowable volume in any one year for a Forest Management Unit or Forest Section but it will be balanced over a five-year period.

Monitoring/Reporting

Not all wood harvested in a calendar year is delivered to the mill before the cutoff date to determine the allowable volume. Bush estimates are used to approximate the allowable harvest and once the volume is delivered to the mill

the volume figures are revised. Volume calculations are done on a calendar year.

Implementation Schedule

Monitoring and reporting of actual harvest volumes is currently reported in the annual woodlands report.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2.

Criteria: 5 MULTIPLE BENEFITS TO SOCIETY

Element: 5.1 Timber and Non-Timber Benefits

Manage the forest sustainable to produce an acceptable and feasible mix of both timber and non-timber benefits.

Value: Balance of economic, social and environmental benefits of forest without compromising sustainability.

Objective: To provide a sustainable supply of timber.

Indicator	Target	Acceptable Level
5.1.2 Harvest blocks are regenerated as soon as possible.	100% of harvest blocks receive a forest renewal treatment within 3 years after harvest.	95% of all cut blocks on the FML Area will receive a treatment within 2 year after harvest.

Management Strategy

Prompt reforestation ensures that the productive capacity of forest landbase to grow trees is maintained. Promptness also aids in providing young trees a head start against competing vegetation, helping to reduce the need for manual or chemical brushing treatments.

Forecast, Predicted Results or Outcome

The new forest will regenerate to a suitable species as good as or better than the present forest.

Monitoring/Reporting

The company maintains a history file for each cut block that indicates year of harvest and the year of each forest renewal treatment.

Implementation Schedule

Process currently in place.

SFM PERFORMANCE REQUIREMENTS FOR FLA AREA #2

CRITERION: 5. MULTIPLE BENEFITS TO SOCIETY

ELEMENT: 5.1 Timber and Non-Timber Benefits

Manage the forest sustainably to produce an acceptable and feasible mix of both timber and non-timber benefits.

VALUE: Multiple use of the forest, including the consideration of cultural values, recreational uses, tourism, and other non-timber resources.

Objective: Forestry operations will be planned and implemented in a manner that considers the diversity of social, cultural, and environmental values present on the forest.

Indicator	Target	Acceptable Level
5.1.3 Road access management plans will take into account other stakeholder concerns.	Report the number of instances where road plans were changed or jointly developed with other stakeholders.	Not applicable

Management Strategy:

Road management plans are required by Manitoba Conservation to ensure minimal impact on all resource values and consultation with stakeholders is complete.

Forecast, Predicted Results or Outcomes

General public better aware of proposed development plans “no surprises”.

Monitoring/Reporting

Each new proposed road will have a road management plan.

Implementation Schedule

Currently in place.

SFM PERFORMANCE REQUIREMENTS FOR FML # 2

CRITERION: 5 MULTIPLE BENEFITS TO SOCIETY

ELEMENT: 5.1 Timber and Non-Timber Benefits

Manage the forest sustainably to produce an acceptable and feasible mix of both timber and non-timber benefits.

Value: Respect for the diverse aspirations, interests and plans of other users of the forest.

Objective: Safeguard heritage and cultural resources.

Indicator	Target	Acceptable level
5.1.4 Potential for the occurrence of heritage resources on proposed roads or harvest areas	Apply measures to protect heritage resources.	Noy applicable

Management Strategy:

Increasing awareness, appreciation and protection for hertiage and archaeological resources has become a priority in recent years with the Company. As part of the planning process for new roads the company through the use of archaeologists evaluates the potentail for the occurrence of hertiage resources.

Forecast, Predicted Results or Outcome

Better protection of heritage resources.

Monitoring/Reporting

Each new road will have a road access plan developed which will evaluate the potentail for hertiage resources and if present what measures will be taken to protect.

Implementation Schedule

Currently in place for new roads.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 5 MULTIPLE BENEFITS TO SOCIETY

Element: 5.2 Communities and Sustainability

Contribute to the sustainability of communities by providing diverse opportunities to derive benefits from forests and to participate in their use and management.

Value: The long-term viability of local forest-based communities and businesses.

Objective: To continue to provide opportunities for local employment in resource sectors that are dependent on the use of forest resources.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
5.2.1 Extent of local involvement in forest operations on the FML Area.	To have at least 75% of the annual forest operations carried out by local contractors.	Over a 5 year term 75% of the operations should be carried out by local contractors.

Management Strategy

The Company will continue to provide opportunities for local forest based employment on the FML Area in order to promote the stability of the local communities.

Forecast, Predicted Results of Outcome

A dependable, trained, local workforce.

Monitoring/Reporting

An assessment of the extent of local involvement in forest operations on the FML Area will be conducted every year and the results will be summarized in the annual SFM report.

Implementation Schedule

Reporting for this new indicator will commence in 2004.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 5 MULTIPLE BENEFITS TO SOCIETY

Element: 5.3 Fair Distribution of Benefits and Costs

Promote the fair distribution of timber and non-timber benefits and costs.

Value: Softwood crown stumpage revenues.

Objective: To generate stumpage revenues for the provincial government, for the benefit of the citizen's of Manitoba.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
5.3.1 Planned vs. actual softwood crown stumpage revenue on the FML Area.	The forecasted annual softwood crown stumpage revenues from the FML Area are \$_____	Actual softwood crown stumpage revenue should be at least 50% of the planned levels.

Management Strategy

Softwood crown stumpage revenues will be dependent on actual harvest levels. The forecast revenues are based on the planned harvest area being fully utilized, and the local mills operating at full capacity. Natural disturbance areas will be salvaged to the fullest extent possible.

Forecast, Predicted Results of Outcome

Forecasted revenues are based on the full allowable cut being realized. Historically the full softwood allowable cut has never been utilized. It is anticipated that actual revenues will fall short of planned revenues by 50%, unless the local mill capacity is increased.

Monitoring/Reporting

Actual revenues and expenditures will be reported annually through the ____?

Implementation Schedule

Reporting for this indicator will commence in 2004.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2.

Criteria: 5 MULTIPLE BENEFITS TO SOCIETY

Element: 5.3 Fair Distribution of Benefits and Costs

Promote the fair distribution of timber and non-timber benefits and costs.

Value: Successful, sustained forestry operations on the FML Area.

Objective: Maintain competitive, stable short and long term wood cost.

Indicator	Target	Acceptable Level
5.3.2 Cost per cubic metre of delivered wood.	Be ranked in the top half of comparable industry benchmarks.	Not applicable

Management Strategy

Benchmarking is based on the principle of learning by modelling and adapting best practices.

Forecast, Predicted Results or Outcome

Not applicable.

Monitoring/Reporting

Compare Tolko Manitoba delivered wood cost from the FML Area with comparable industry benchmarks such as the Pricewaterhouse annual survey. Actual cost information will not be disclosed, only the ranking with comparable industry.

Implementation Schedule

Reporting for this indicator will commence in 2004.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 6 ACCEPTING SOCIETY'S RESPONSIBILITY FOR SUSTAINABLE DEVELOPMENT

Element: 6.1 Aboriginal and Treaty Rights

Recognize and respect Aboriginal and treaty rights.

Value: Respect aboriginal treaty rights.

Objective: Raise awareness of aboriginal and treaty rights.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
6.1.1 Percentage of woodlands staff who have participated in aboriginal and treaty rights awareness sessions.	100% of all woodlands staff will receive aboriginal and treaty rights awareness training.	90% of staff at any one time will have training.

Management Strategy:

Set up training sessions for woodlands staff to raise their awareness and understanding and respect for aboriginal and treaty rights. Repeat the training as necessary to stay within the allowable variance of target.

Forecast, Predicted Results of Outcome

Not applicable

Monitoring/Reporting

Track training through the Tolko EMS web site and summarize annually.

Implementation Schedule

Start training sessions in second quarter of 2004.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 6 ACCEPTING SOCIETY'S RESPONSIBILITY FOR SUSTAINABLE DEVELOPMENT

Element: 6.2 Respect for Aboriginal Forest Values, Knowledge, and Uses

Respect traditional Aboriginal forest values and uses identified through the Aboriginal input process.

Value: Respect aboriginal traditional knowledge.

Objective: Incorporating traditional knowledge in to the development of forest operating plans.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
6.2.1 Incorporation of traditional knowledge, non-timber resources, and cultural and heritage values in to forest planning.	During community meetings and "one on one" sessions with community members record notes/ maps to ensure traditional knowledge, non-timber resources and cultural and heritage values is reviewed in the development of operating plans.	Not applicable

Management Strategy

During public meetings, community meetings or one on one meeting with aboriginal people the company will record and incorporate traditional knowledge. This indicator recognizes the importance of managing and protecting non-timber resources including cultural/heritage resources and values, during forestry operations. First nations may provide useful information concerning non-timber resources including cultural and heritage resources, traditional use sites and knowledge of local wildlife and fisheries. Non-timber resources may also include but not be limited to water, wildlife, fisheries, recreation, tourism, botanical forest products and forage.

Forecast, Predicted Results of Outcome

Forest operations that reflect the timber and non-timber interests of local First Nations.

Monitoring/Reporting

The company will report traditional knowledge, non-timber resources and cultural heritage values with respect to the development of cutblocks and roads. If applicable this indicator will be noted on the pre harvest cut block data sheet and discussed with contractors before operations commence. The Project Tailgate Checklist (form WL101) and the Operations Inspection (form WL201) will be used to record this information. A yearly summary will be done to capture this information and it will be reported in to SFM annual report.

Implementation Schedule

Will start in 2004 to monitor and report on this indicator.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 6 ACCEPTING SOCIETY'S RESPONSIBILITY FOR SUSTAINABLE DEVELOPMENT

Element: 6.3 Public Participation

Demonstrate that the SFM public participation process is designed and functioning to the satisfaction of the participants.

Value: Local public satisfaction with the planning process.

Objective: To obtain broad public satisfaction with the planning process.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
6.3.1 <u>Degree of satisfaction with the planning process.</u>	Maintain current level of support in future planning initiatives.	The company will maintain current level of support.

Management Strategy:

The company holds annual public meetings each year to seek public review of the proposed operating plan. Two public advisory groups have been set up to review forest management issues. An additional consultation process was carried out to allow the public an opportunity to participate in the development of the values, objectives, indicators, and targets associated with this SFM plan.

Forecast, Predicted Results of Outcome

Annual public meetings to review operating plans will continue across the FML Area. Mailing list for interest parties will be maintained and interested parties will be notified of up coming meetings. The company will support the FML Area FRAC and other new adviroty groups as required.

Monitoring/Reporting

Minutes will be taken at each public meeting and attached in the annual operating plan. A public opinion survey on the CSA SFM process will be done in early 2004. Results of this survey will be included in the CSA SFM plan.

Implementation Schedule

The public consultation summary and public opinion survey will be included in the CSA SFM plan. The public opinion survey will be done each year during the public open house meetings and the results will be placed in the annual operating plan.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2

Criteria: 6 ACCEPTING SOCIETY'S RESPONSIBILITY FOR SUSTAINABLE DEVELOPMENT

Element: 6.4 Information for Decision-Making

Provide relevant information to interested parties to support their involvement in the public participation process, and increase knowledge of ecosystem processes and human interactions with forest ecosystems.

Value: Continuous improvement of sustainable forest management practices on the FML Area #2.

Objective: Continual increase in the knowledge of ecosystem processes and impacts of management practices.

<i>Indicator</i>	<i>Target</i>	<i>Acceptable Level</i>
6.4.1 Training of contractors/forestry workers on the FML Area.	Provide annual information sessions to 100% of all contractors on the FML Area #2.	90% of contractors at any one time will be trained.

Management Strategy:

Annual contractor information sessions will be provided on FML Area #2, to make contractors and their employees aware of new or existing legislative requirements, guidelines, operational procedures, and compliance issues. Information packages will be provided to all FML Area contractors at these information sessions. All FML Area contractors will also be provided with a Field Guide, which summarizes the operating procedures, emergency response procedures and working instructions associated with FML Area #2.

Forecast, Predicted Results of Outcome:

The provision of training and annual review of compliance issues on FML Area #2 should lead to continuous improvement of sustainable forest management

practices on FML Area #2. At least one representative from each contractor operating on the forest is expected to attend the Contractor Information sessions. All contractors must satisfy the training requirements associated with the company's EMS.

Monitoring/Reporting:

A record of attendance will be maintained by the company for the Contractor Information Sessions in order to identify who has participated in the program. Contractors who do not participate in training and demonstrate a trend of non-compliance with legislation and guidelines may jeopardize their right to continue to operate on FML Area #2.

Implementation Schedule:

Contractor information sessions will commence during the second quarter of 2004.

SFM PERFORMANCE REQUIREMENTS FOR FML AREA #2.

Criteria: 6 ACCEPTING SOCIETY'S RESPONSIBILITY FOR SUSTAINABLE DEVELOPMENT

Element: 6.4 Information for Decision-Making

Provide relevant information to interested parties to support their involvement in the public participation process, and increase knowledge of ecosystem processes and human interactions with forest ecosystems.

Value: Continuous improvement of sustainable forest management practices on FML Area #2.

Objective: Continual increase in the knowledge of ecosystem processes and impacts of management practices.

Indicator	Target	Acceptable Level
6.4.2 Training members of the Forest Resource Advisory Committees (FRAC).	(a) FRAC members will receive forest management presentations and information updates from the company at least twice a year. (b) FRAC members will be provided with opportunities to participate in at least one audit or field tour per year on FML Area #2.	(a) No variation is acceptable. (b) No variation is acceptable.

Management Strategy:

In order to increase the overall knowledge base of FRAC members, opportunities will be provided by the company for participation in field-oriented audits or tours. The goal will be to improve their knowledge of company management practices, forest management issues and ecosystem processes.

Forecast, Predicted Results or Outcome:

Training and emphasis on actual management practices should result in an increase in the knowledge of FRAC members.

Monitoring/Reporting:

FRAC meeting minutes will be recorded and noted in the annual woodlands report.

Implementation Schedule

Opportunities for FRAC members to participate in audits and field tours will be provided in 2004 and the results will be summarized in the 2004 woodlands report.

September 4, 2003

Dear Committee Member:

Re: CSA Committee Meeting – August 26 and 27, 2003

Please find enclosed the following information as it relates to our August CSA committee meeting held in The Pas.

- August 26/27 CSA meeting agenda
- August 26/27 CSA meeting attendance
- August 26/27 CSA meeting minutes
- Tolko draft of values, objectives, and indicators for CSA Criteria 5 and 6.
- Troy Werstroh values for Criteria 5 and 6.
- Ed Johanson values for Criterion 4.
- Website location for the Abitibi Consolidated CSA - SFM Plan.

The next CSA committee meeting will be held in the Kikwak Inn and run from 4:00 PM until 9:00 PM on September 23 and resume on September 24 at 8:00 AM and finish around 2:30 PM. Dinner on September 23 and lunch on September 24 will be provided.

The meeting topic will be Criterion 2 – Maintenance and Enhancement of Forest Ecosystem Conditions and Productivity and Criterion 4 – Forest Ecosystem Contributions to Global Ecological Cycles.

If you have not done so, please forward any values you have developed.

If you have any questions please call me at 204-623-8542.

Yours truly,

Doug Hunt
Divisional Forester

Attendance
Tolko Industries Ltd. Manitoba Woodlands CSA Public Advisory Committee
August 26-27, 2003
Banquet Room, Wescana Inn
The Pas, Manitoba

<u>Name</u>	<u>Organization/Community Represented</u>
Greg Oulette	Manitoba Métis Federation
Bob Huck	Cranberry Portage
Deirdre Zebrowski	Manitoba Conservation (Winnipeg)
E.B. Johanson	The North
Bill Jonas	Manitoba Forestry Association
Dan Soprovich	T.R.E.E.
Mike Molinski	INAC
Karen Scheffers	Atikameg Forest Centre
Howard Pronteau	Thicket Portage
Ricky Pronteau	Thicket Portage
Robert McGillivray "(part attendance)"	OCN
Glen Mclvor	Wabowden
Jayne Sheppard	Tolko
Paul Chapman	Tolko
Doug Hunt	Tolko

