

Minutes of Meeting
Tolko Forest Management Licence Area-
Forest Resource Advisory Committee (FMLA-FRAC)
Tolko Woodlands Office
October 29, 2008

1. Welcome and Agenda

Fiona Donald, Tolko's Inventory Forester, chaired the meeting and welcomed participants. Attendance is noted on [Attachment 1](#).

2. Review of 2007 Annual SFM Report

Fiona Donald noted there was not enough time at the previous meeting on September 17th to complete the review of the annual report. This meeting was called to provide another opportunity to review the report and will be the only item on the agenda.

Fiona gave a brief summary of the areas covered at the September meeting:

- Executive summary: two indicators, 1.1.1.1.1 and 3.1.1.1.1 (A) were incomplete because of lack of supplementary photography. These indicators are now complete and need to be added to the report. Fire pattern indicator 1.1.1.1.1 – we now have the 2006 harvest data.
- There was discussion on two new appendices for coarse woody debris and summary of environmental indices 2007. Biological diversity – was not clear if it is an indicator or a standard. There was question on reporting this.

Tolko Woodlands Staff Comments/Changes:

- Cover page: August date shown should probably show an October date.
- Page 4 under Issues for 2007 remove line stating 'Non completion of cutover photography in 2007 resulted in the ability to fully report on two indicators.'
- Page 6 last sentence of second last paragraph starting 'EMS/SFM Committee meets monthly' – staff feedback was to indicate 10 meetings were held in 2007. Sentence was changed from 'meets monthly' to 'meets regularly'.
- Page 7 last point on page 'Request to MC to approve minor *overage to AAC.*' – staff changed wording to 'Request to MC to approve minor *overcuts in AAC.*'
- Page 7 under FML Area FRAC: 1.3.4.1.1.1 correct typing error '2065 report'. Subsequent to this meeting the section on SFM 2006 Annual Report Review was deleted.
- Page 13: 1.1.1.3.1 bulleted reasons need to match bulleted reasons in 5.1.1.1.1.
- Page 14: 2.2.2.1.1 'Min forest fires caused by Tolko' should be 'Minimize forest fires caused by Tolko.'
- Page 23: 3.1.1.1.1 (A) correct 'seasonal rads' to read 'seasonal roads'.
- Page 27: Gap on page between header and fact sheet for each indicator reporting in 2007 year – suggestion was to combine the two pages. The formatting will not be changed but the suggestion will be left as a comment.
- Page 74: Under Decommission add a comma after 2007 to read 'In 2007, 118.10 km of'

Comments from the Woodlands staff will be put in the final draft.

The Woodlands Manager reviewed the report and has no comments at this time.

Review by Fiona Donald Comments/Changes:

- Page 16: Compilation was done in 2008. Added comment: The 2006 harvest was compiled in 2008 but is included in the final 2007 report.
- Page 18: 3.1.1.1.1 (A) Bulldozing less than 10% of prod land to less than 8%. The target was previously incomplete because of cut-over photography. Unknown to be changed to: Met target. No variance occurred. Progress column to be revised to read: All forest sections were below 4% and the average for the DFA was 2.95%.
- Page 23: Under 'Of the 48 indicators:' 36 were met in 2007 was changed to 38 were met in 2007. Deleted '2 were unknown because reports were incomplete'.
- Page 24: Left in 'Due to weather conditions...' and replaced 'will be amended in the 2008 annual report' with 'were not available until final version of the 2007 annual report.'
- Page 28: Added 2006 Harvest detail to table and updated 1976-2005 Harvest to 1976-2006.
- Page 49: Under 2007 Report Target 3.1.1.1.1 (A). Deleted last paragraph and replaced with paragraph starting: The cutover photography for 2006/2007 records were not flown until 2008.

Action Item: Fiona will send out only the pages that are changed using two formats: 'Final Version' and 'Track Changes'.

Question: Does the report show the annual intake of wood by the mill?

Response: No.

Question: Does it (the report) also show Quota Holder wood or is that separate?

Response: The Quota Holder information will still show in the 2007 report Tolko submits to Manitoba Conservation. In future, due to government changes in Timber administration, Tolko will not have the Quota Holder information.

There are two annual reports that Tolko completes.

1. Sustainable Forest Management Annual Report
2. Forest Management Annual Report

It would need to be confirmed if the copy is public (due to inclusion of financial information). Would you want the table or the whole report?

Action Item: L. Theriault to contact Fiona if deciding he wants the reports.

Referring back to the Annual Report, Fiona directed attendees to page 50 in Attachment 2 for the actual values of in-block road percentages.

Committee Comments:

L. Theriault: None

T. Werstroh: Would it make sense to add volume summaries to this report as an appendix to the AAC table?

F. Donald: The AAC is summarized if over or under cut in the indicator report. How would it be shown – by the Forest Section?

Do you mean an appendix showing the AAC's Vs the actual harvest volume?

T. Werstroh: Base it the same as reporting to MC. (Forest Management Annual Report) which is by FMU's. There would be more concern in the Sask River with more FMU's.

L. Theriault: Asked if wood was being taken from Wanless (chipperwood), the other side of the reserve.

T. Werstroh: There have been no permits issued to Troy's knowledge. Noted that it's approved in the AOP. The wood could be cut if the work permit is applied for.

L. Theriault: Wanted to know if there was any way he could be notified if a work permit was applied for.

T. Werstroh: Blocks RT-9,8,5 and MH-8,4,6,7,9 are contingency blocks for year one. There may be volume left in FMU 56 at May 31, 2010. They may not get to the area. It depends on needs.

Closing Comments:

- The 2009 field trip will be in the Wanless area and will include pile burning areas in RT-2 (correct block?).
- L. Theriault would like the issue that these piles have not been burnt identified during the third party audit.
- Note on cover letter for September 17, 2008 that the audit has been changed to November 12, 13, 14/08.
- Auditors have requested interviews with government and FRAC representatives. Interviews are scheduled for November 12th at 9 a.m. Troy will be government representative and Lee will represent FRAC.

Action Item: Fiona to send reminder note on interviews with the copy of the minutes.

Adjourned at 14:30