

**Sustainable Forest Management Committee
“Ensuring the CSA Standard”**

SFM Committee Meeting

March 3, 2010 (evening)

March 4, 2010

Tolko Woodlands Meeting Room

March 3, 2010

A. Introduction Meeting:

1. The meeting began at 5:30 p.m., with a supper hosted by Tolko.
2. Chairman Ron Black welcomed members attending the meeting.
3. Sheldon McLeod, Facilitator, of Winnipeg, who is assisting the Committee with the CSA review, provided some introductory remarks about the subjects to be discussed Thursday.
4. Introduction of the members to each other, including some personal background information to increase acquaintance with each other occurred.

B. Guest Speakers: Philip Keenan, Industrial Forester, Manitoba Conservation
Brian Lundie, Railway employee and trapper

1. A very informative presentation about the subject of Landscape Management was provided by Mr. Philip Keenan, Industrial Forester, Manitoba Conservation, who travelled from Winnipeg to participate in the meeting. The meeting participants learned of the varied and complex issues affecting planning the most effective use of the forest landscape. Interesting questions and discussion indicated the presentation was appreciated by the members. (6:15 – 7:30 p.m.)
2. A second presentation by Mr. Brian Lundie, Railway employee and Trapper, of Cranberry Portage, was both educational and profound. Using the effect of darkening the room and having everyone close their eyes Mr. Lundie described an imaginary journey along his trap-line thousands of years ago. The sights, smells, and imitated sounds of beaver, otter, eagle, swans, geese, terns, and wolf characterized the journey which also included a visit to the fireside at the campsite of an ancestral native. The excellent presentation excited memories of personal experiences in the forest and emphasized the importance of understanding and appreciating the forest environment.(7:30 – 8:45 p.m.)

C. Adjournment:

1. Wednesday evening meeting adjourned at 9:00 p.m.

March 4, 2010

A. General Business

1. Chairman Ron Black called the meeting to order at 9:10 a.m. at the Tolko offices.
2. The minutes from the January 20th and 21st meetings were reviewed with no changes noted.
3. Business arising from the minutes.
 - i. Distribution of the minutes of the meeting. Lee Theriault raised a concern with distribution of the meetings and that he had not received a copy. The company's response was the minutes were included in the envelope with the satisfaction survey mailed to him. Lee said he received the survey but had not completed it. Lee left the meeting.
 - ii. Satisfaction survey form from the last meeting was discussed. It was decided the form would stay in the same format. Chairperson, Ron Black will provide a summary after each meeting. It was also decided to finish every Thursday meeting with a brief round table observation (2 minute maximum) from each participant to get some immediate feedback on the meeting.
 - iii. Discussed opportunity for committee members to view lectures during some of the Guest Speaker portions of the meetings. Paul Chapman and Fiona Donald will review lecture series and decide if any in the series would be beneficial for the committee and present an archive of lectures at the next meeting for review by the committee.
 - iv. Members want to review public concerns table periodically. Will add to next agenda.
4. New Business. No new business was brought forward.
5. Tolko Operations Report – Doug Hunt, Woodlands Manager spoke on the current status of Tolko operations and market conditions, noting as follows:
 - i. Kraft Papers is proceeding with boiler project with the \$15M government grant.
 - ii. There may be a small amount of summer cut.
 - iii. Tolko has been asked if they can absorb some of the Tembec wood.

B. Guest Speaker – Richard Gibbons, Professional Forester

1. Richard provided a review of the criterion process using *Sustainable Family Management* as an example. He defined each step and discussed committee input. He has a handout that members can use if they wish that explains the process.

C. Indicators

Sheldon McLeod, meeting facilitator, led discussion of elements 6.5 and 6.3.

1. Element 6.5 Discussion:
 - i. Suggested values for discussion:
 - a) Informed decision-making by all stakeholders in the DFA.
 - b) Decisions are a reflection of all interests in the DFA.
 - c) Participants have increased capacity to engage in decision-making from information and educational resources.

After discussion committee decided a) was more of an objective and that c) was the value they wanted to go with.

- ii. Suggested objectives for discussion:
 - a) To increase broad public access to information pertaining to SFM on the DFA.
 - b) Continual increase in the knowledge of ecosystem process and impacts of management practices.
 - c) Support for SFM activities by all stakeholders.

After discussion committee opted to go with value c).

- iii. Targets for core indicators

6.5.1 Number of people reached through education outreach.

6.5.2 Availability of summary information on issues of concern to the public.

2. Final version of Element 6.5 as determined by the members today:

Element: Information for decision-making: Provide relevant information and educational opportunities to interested parties to support their involvement in the public participation process, and increase knowledge of ecosystem processes and human interactions with forest ecosystems.

Value: Participants have increased capacity to engage in decision-making from information and educational resources

Objective: Support for SFM activities by all stakeholders.

Core Indicator: Number of people reached through education outreach.

Core Indicator: Availability of summary information on issues of concern to the public.

Targets: Tolko to suggest targets to the committee at a later date.

Discussion notes around target:

- Need to cover a wide variety of vehicles of outreach appropriate to each audience (not just newspaper)
- Multiple audiences
- Cover these issues in either targets or strategies
- AOP meetings somewhat cover it
- Angela mentioned a NOR-Man Development newsletter that could be utilized
- Weak on 6.5.1- currently
 - Presentation at AOP meetings
 - Distribution of newsletter
- Target could be to extend distribution of newsletter
- Booth at MB trapper's association meeting
- Sponsorship
- Some involvement in Junior Ranger program
- Trade shows
- RM of MTN – website – contact Bev Ready (?)
- Plaque for logging trucks
- School presentation

- Use expertise within SFMC for presentation- mandate of each group in SFMC Paul reviews

3. Element 6.3 Discussion:

i. Suggested values for discussion:

- Opportunities for economic diversity.
- Continuation and development of diverse opportunities as relevant to sustainable forest management (all stakeholders).
- Compliance with applicable regulatory requirements.
- Safety of workers and the public.

After discussion committee decided to go with two values: b) and d). Thought c) could be an objective. The two values selected will replace the previous value.

ii. Suggested objectives for discussion:

- Maximize the on-going flow of benefits to society from the natural environment in the DFA.
- Increase public safety (transportation).
- Work procedure safety consultation.
- Collaborate with contractors with a view to improving safety standards and their application on the DFA.
- Meet or exceed applicable regulator requirements.

After discussion committee decided to go with two objectives: b) and d).

iii. Suggested targets for core indicators for discussion:

6.3.1 *Evidence that the organization has co-operated with other forest-dependent businesses, forest users, and the local community to strengthen and diversify the local economy.*

- 6.3.1.1 Have meaningful discussion with at least one local and one regional development organization towards an economical opportunity (in the first year).
- 6.3.1.2 Have at least one agreement in place within five years.

6.3.2 *Evidence of co-operation with DFA-related workers and their unions to improve and enhance safety standards, procedures, and outcomes in all DFA-related workplaces and affected communities.*

- 6.3.2.1 Review and update annually the truck haul program with contractors.
- 6.3.2.2 Safety issues will be dealt with at least as frequently as annually at an all-contractor meeting.

6.3.3 *Evidence that a worker safety program has been implemented and is periodically reviewed and improved.*

- 6.3.3.1 100% of contractors have accredited workplace safety and health plans.
- 6.3.3.2 100% of Tolko Woodland employees involved in annual review of workplace safety and health plan.

After discussion and some re-wording committee decided to go with above targets.

1. Final version of Element 6.3 as determined by the members today:

Element: Forest community well-being and resilience: Encourage, co-operate with, or help to provide opportunities for economic diversity within the community.

Values: Continuation and development of diverse opportunities as relevant to sustainable forest management (all stakeholders).

Safety of workers and the public.

Objectives: Increase public safety.

Collaborate with contractors with a view to improving safety standards and their application on the DFA.

Core Indicator 6.3.1

Evidence that the organization has co-operated with other forest-dependent businesses, forest users, and the local community to strengthen and diversify the local economy.

Targets:

6.3.1.1 Have meaningful discussion with at least one local and one regional development organization towards an economical opportunity (in the first year).

6.3.1.2 Have at least one agreement in place within five years.

Core Indicator 6.3.2

Evidence of co-operation with DFA-related workers and their unions to improve and enhance safety standards, procedures, and outcomes in all DFA-related workplaces and affected communities.

Targets:

6.3.2.1 Review and update annually the truck haul program with contractors.

6.3.2.2 Safety issues will be dealt with at least as frequently as annually at an all-contractor meeting.

Core Indicator 6.3.3

Evidence that a worker safety program has been implemented and is periodically reviewed and improved.

Targets:

6.3.3.1 100% of contractors have accredited workplace safety and health plans.

6.3.3.2 100% of Tolko Woodland employees involved in annual review of workplace safety and health plan.

B. As committee was moving through discussions, items that were thought to be of value for later discussion or consideration were recorded as 'parking lot' items.

Parking Lot Items

- Re Indicator 6.5.1 - multitude of audiences
- Appropriate vehicles for each audience
- Related targets
- MTA (Manitoba Trappers Association)
 - Swan River Trade Show (Rotary Club)
 - RM of Mountain
 - Schools

- Name on the trucks
- Members of the committee could participate in program.
- Members meet with their constituents

Re Indicator 6.3.1 Examples of uses that should be accommodated

- Tourism
- Medicinal plants
- Asset mapping
- Re safety – inclusion of pesticide use/applications
- Sustaining the surrounding environment.

C. Indicators for next meeting:

6.3.3 Criterion 3 – Soil and Water

Please review the discussion items, elements, and core indicators for next meeting. The information can be found on page 15 of the CSA Z809-08 manual (copy attached to minutes).

D. Closing Remarks – Ron Black

1. Thanked everyone for attended and invited roundtable comments.

Comments in general included:

- Liked the smaller room
- Liked using the smaller white board as a working board
- Liked meeting summaries
- Thought meeting went well
- Discussion – interesting, educational and good learning opportunities
- Would like to see more people attending
- Appreciate and respect diversity of members.

E. Adjournment:

1. Meeting adjourned at approximately 3:30 p.m. Scheduled adjournment time extended by agreement of the committee members.

| Attendance | |
|--------------------|-----------------------|
| March 3rd | March 4 th |
| Paul Chapman | Paul Chapman |
| Bryan J. Lundie | Bryan J. Lundie |
| Philip Keenan | Philip Keenan |
| Troy Werstroh | Troy Werstroh |
| Sheldon McLeod | Fiona Donald |
| Lee Theriault | Lee Theriault |
| Richard G. Gibbons | Bob Huck |
| Fiona Donald | Terri Wyatt |
| Terri Wyatt | Richard G Gibbons |
| Angela Enright | Ron Black |
| Ron Black | Sheldon McLeod |
| | Doug Hunt |
| | Angela Enright |
| | Joyce Totte |